**Bleed Area:** This is where any backgrounds need to extend to.

**Final Size:** This is the final size of the product.

**Guide Area:** This is where any images or text needs to be contained within.

**Use Layers Panel.**
All elements can be turned on and off.

**Artwork.**
This is a layer for you to create your artwork on.

**Proof Overlay.**
This is a final check for you to use, to make sure all of your artwork registers with our template.

**Please turn off Proof Overlay and Template Explanation layers, before sending any artwork.**

Save all of your files as high res PDF files.